

[Schedule- XII
[see Regulation 21

Borrower's Basic Fact Sheets (Corporate, Partnerships and Sole Proprietorships) -

Date of Request. _____

(TO BE COMPLETED IN CAPITAL LETTERS OR TYPEWRITTEN)

1. Borrower's profile:

Name										Address														
Phone#										Fax #					Email Address									
Office					Res.																			
National Identity Card #										National Tax #					Sales Tax #									
Import Registration #					Export #					Registration					Date of Establishment					Date of opening of A/C				

2. Details of directors/owners/partners:

Name										Address											
Phone#										Fax #					Email Address						
Office					Res.																
National Identity Card #										National Tax #											
Shareholding					Amount					% of Shareholding											

3. Management:

A) EXECUTIVE DIRECTORS/PARTNERS:																			
Name					Address					NIC #					Phone #				
1.																			
2.																			
B) NON-EXECUTIVE DIRECTORS/PARTNERS:																			
Name					Address					NIC #					Phone #				
1.																			
2.																			

4. Corporate status:

Sole Proprietorship					Partnership					Public/Private Company									

5. Nature of business:

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Industrial	Commercial	Agricultural	Services	Any other

6. Requested limits:

	Amount	Tenor
Fund Based		
Non-Fund Based		

7. Business handled/effectuated with all financial institutions during the last accounting year

Imports	Exports	Remittances effected (if any)

8. Existing limits and status:

	Amount	Expiry date	Status	
			Regular	Amount over-due (if any)
Fund Based				
Non-Fund Based				

9. Any write-off, rescheduling/restructuring availed during the last three years:

Name of Financial Institution	Amount during 1st year		Amount during 2nd year		Amount during 3rd year	
	Write-off	Rescheduled/restructured	Write-off	Rescheduled/restructured	Write-off	Rescheduled/restructured

10. Details of prime securities mortgaged/pledged:

A) AGAINST EXISTING FACILITIES:

Name of Financial Institution	Nature of Security	Total Amount	Rank Charge	Net Realizable Value
1.				
2.				

B) AGAINST REQUESTED/FRESH/ADDITIONAL FACILITIES:

Name of Financial Institution	Nature of Security	Total Amount	Net Realizable Value
1.			
2.			

11. Details of secondary collateral mortgaged/pledged:

A) AGAINST EXISTING FACILITIES:

Name of Financial Institution	Nature of Security	Total Amount	Rank Charge	Net Realizable Value
1.				
2.				

B) AGAINST REQUESTED/FRESH/ADDITIONAL FACILITIES:			
Name of Financial Institution	Nature of Security	Total Amount	Net Realizable Value
1.			
2.			

12. Credit rating (where applicable):

Name Of Rating Agency	Rating

13. Details of associated concerns (as defined in ordinance):

Name of Concern	Name of Directors	Shareholding	% of Total shares capital

14. Facilities to associated concerns by the concerned FI:

Name of concern	Nature & Amount of limit	Outstanding as on -----	Nature & Value of Securities	Overdues	Defaults

15. Details of personal guarantees provided by the directors/partners etc. to FIs to secure credit:

Names of the Guarantors	Institutions/ persons to whom Guarantee given	Amount of Guarantee	Validity Period	NIC #	NTN	Net-worth

16. Dividend declared (amount) during the last three years:

During 1 st Year	During 2 nd Year	During 3 rd Year

17. Share prices of the borrowing entity:

Listed Companies		Break-up value of the Shares in case of Private Limited Company
Current Price	Preceding 12 Months Average	

18. Net-worth (particulars of assets owned in their own names by the directors/partners/proprietors):

Owner's Name	Particulars of Assets	Market Value	Particulars of Liabilities

19. Details of all over dues (if over 90 days):

Name Of Financial Institution	Amount

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- 20. Details of payment schedule if term loan sought.
- 21. Latest Audited Financial Statements as per requirement of Regulation 21(3) to be submitted with the LAF (Loan Application Form).
- 22. Memorandum and Articles of Association, By-laws etc. to be submitted by the Borrower along with the request.

I certify and undertake that the information furnished above is true to the best of my knowledge.

CHIEF EXECUTIVE'S/BORROWER'S
SIGNATURE & STAMP

COUNTER SIGNED BY:

AUTHORIZED SIGNATURE & STAMP
(NBFC OFFICIAL)".